

## THE IONA SCHOOL & NURSERY

### Allergy policy

Written June 2017

We recognise that in the school children have allergies, these can be extreme or mild, however, we must always assume that a child may have an unknown allergy. We will strive to ensure that children do not share food or have food from an unknown source.

#### What we will do as a school

- On admission, the parents will fill out allergy information on their form.
- We will, twice yearly email all parents to ask for updates on their child's allergy
- We will ask parents to complete a 'Medication Consent Form' detailing the allergy.
- We will ask parents to bring in prescribed medication to treat the child at school ie Epipen/ Epinephrine auto-injectors or antihistamine.
- We will have an allergy chart displayed in the managers offices and the staff rooms. This will have pictures of the children on this (which will be hidden unless for information only).
- we will not sell common allergens such as nuts and sesame in the school shop

#### Staff must

- Practice vigilance at all times, ensure that children do not share food with each other
- Must not share their own food with children
- Must only ensure that children have their own food prepared for them by their parents or food prepared by the school
- Notify each other should any allergies change and ensure this policy is ingrained
- Familiarise themselves with the allergy chart at regular intervals.

#### If a child has no food with them staff must

- 1) Check the allergy chart to see if a school meal is suitable
- 2) Ring the parents to ask if they wish for us to provide a school meal explaining what is in the meal and seek consent do not give a meal without consent.
- 3) If it is a break time snack, contact the parents and ask if they can have some fruit and ask the kitchen to supply this

#### If children are on a school trip and do not have food with them

1. Contact the school to check the allergy chart or check the chart you have with you
2. Find a suitable meal that has an ingredient list.

3. Contact the parents in order to ensure that they are happy for the child to have that meal.

Never give a child something due to them asking or saying they are hungry without checking first. remember, this could prove to be fatal.

**Related policies**

- staff behavior policy
- medical policy

**Issue date**

This policy takes effect from June 2017

**Review date**


This policy will be reviewed (and if necessary revised with the approval of the School Management Team) on an annual basis.

**Review date**

This policy will be reviewed and revised by the school manager on an annual basis.

**Endorsement**

Full endorsement to this policy is given by:

|           |   |
|-----------|---|
| Name:     | Mr Martin Taylor  |
| Position: | Iona School Trustee   |
| Signed:   |  |
| Date:     | 27/08/18  |