



Company name: The Iona School

Lesson Risk Assessment: Covid-19 School provision for Phase 2 in School (Hall at a Classroom for Class T/1) This Phase 2 Risk assessment will work alongside the Phase 1 Risk Assessment for Outdoors, as some lessons may take place on the designated outdoor learning/play space for this particular group of children.

Date: 11/06/2020

Assessor: Maria Woolley

Please check risk assessments before each lesson and alert if action needed

What are the hazards	Who might be harmed and how?	What are we already doing?	What further action is needed?	To be done by and when?	Done? Date and initials
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<p>Spread of Virus from person to person:</p> <ul style="list-style-type: none"> • Symptomatic individuals coming to school • Individuals developing symptoms • Asymptomatic participants attending school 	<p>Staff</p> <p>Children</p> <p>Parents and other household members</p>	<p>Clear, written, communication issued to everyone prior to school opening with factors to consider before they leave home according to Government guidelines.</p> <p>Staff and children told not to attend if they or anyone in their household are displaying COVID-19 symptoms.</p> <p>Children and staff advised to notify straight away if they feel unwell / develop symptoms during or after school so that others can be made aware.</p> <p>Symptomatic individuals will be isolated from the group and sent home as soon as possible. They will be advised to follow Government guidance on self-isolation and testing.</p> <p>Strict social distancing measures in place for families dropping children off and picking up. Marks on the floor in the top car park 2m apart to ensure this is being followed.</p> <p>Children to be briefed by the teacher on the Covid measures put in place as part of this risk assessment at the start of the day in an age appropriate way. They will be made aware of the necessary expectations placed upon them:</p>			
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		<p>Everyone will be advised to maintain 2m social distance between each other wherever possible, unless they are members of the same household.</p> <ul style="list-style-type: none">• Working side on, rather than face to face, and during breaks will be encouraged.• Children will be told which 'bubble' they are in and will socialise at play times and will work on group work within their bubble.• Tissues and bins will be provided for tissues from sneezes and coughs. Bins emptied at the end of the day.• Children will be instructed on how to enter and leave the indoor classroom passing through a short staircase and corridor• Children will be shown the clearly marked boundaries which they need to stay within. <p>Children will be given hand sanitiser on arrival and then regular hand washing will be promoted and supervised especially before eating and moving between spaces. Soap, running water and hand sanitiser will be available at all locations.</p> <p>There will be a maximum number of 15 children for each teacher and location. This group will be split into "bubbles" of no more than 5 children and the children in the bubble will work together and not mix with other bubbles whenever possible.</p>			
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Narrow spaces such as doorway to toilets in Class T/1. Lack of passing space to enable social distancing	Staff Children	A clear path for each bubble to line up for the indoor toilet is marked out. Children will be instructed on how to ensure social distancing as they pass through this space. Each bubble will access the classroom toilets at different times and only one person will person the toilet at any time. Staff will be allocated a separate toilet.			
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<p>Large contained spaces in the school buildings. Virus transfer from surfaces indoors and from lack of social distancing moving between spaces and working in 'bubbles'</p>	<p>Staff Children</p>	<p>Identify the maximum number of people able to use the space at any one time.</p> <p>The group will be split into smaller groups of no more than 5 children - 'bubbles'. Children will be told which 'bubble' they are in on the first day. Children in each 'bubble' will work as a small group on activities where deemed necessary.</p> <p>In larger space like the Hall (which will be used as a Classroom for Phase 2) where there can be social distancing and there is good ventilation - passing and contact may occur during some activities in 'bubbles'. These measures are in place during lessons.</p> <ul style="list-style-type: none"> • Ensure good ventilation in the space during use • A one-way system will be marked out and implemented for movement around the Hall and into the classroom for access to toilets • Wherever possible a 2m distance will be maintained • Social distancing measures will be adhered to during Circle Time and any group work will be done in small groups - 'bubbles' • Desks are placed 2m apart and they are 2m away from the teacher and chalkboard • Teachers work area and resources are clearly marked by a boundary - children will not have access to this space • Where 2m distancing is not possible, activities will be undertaken back to back or side to side and will take place in established 'bubble' groups • Regular hand washing – posters displayed 			
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| | | <ul style="list-style-type: none">• Surfaces and equipment will be cleaned regularly and will not be used by other groups• Children to be instructed on how to enter and leave the space | | | |
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<p>Virus transfer from surfaces</p> <p>Regularly touched surfaces e.g. handles, doors, surfaces, desks, taps, toilets, gates and padlock.</p>	<p>Staff</p> <p>Children</p>	<p>Each session will have:</p> <ul style="list-style-type: none"> • A designated gate keeper who will open and close the gate to access the land. • A cleaner: they will clean all regularly touched surfaces before and during the session, including the toilets, and empty the bins at the end of the day. • Adequate hand washing stations and facilities set up with water, soap, hand-sanitiser, paper towels and bins. • Visual and verbal reminders for regular hand washing • Each child will have their own desk, books and resources for learning, which only they will use. <p>Staff/ children will:</p> <ul style="list-style-type: none"> • Wash / sanitise their hands immediately on arrival and before leaving • Wash / sanitise their hands regularly during the session, especially after using the toilet, after sneezing or coughing, touching door handles and before eating or drinking. • Collect and put away their own equipment, which will be personal wherever possible. 			
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<p>Regularly touched equipment e.g wipeable objects for group work in 'bubbles'</p>	<p>Staff Children</p>	<ul style="list-style-type: none"> • Limit the use of equipment used and assign individual resources wherever possible, if not possible then each 'bubble' will have their group resources • Reduce job and equipment rotation to the absolute minimum <p>Teacher will:</p> <ul style="list-style-type: none"> • lay out all required equipment at start of session • Clean and sanitise all equipment at the end of the session • Keep resources for each bubble and individual resources separate • Deep Clean the space on Thursdays in preparation for Monday morning <p>Staff/ children will:</p> <ul style="list-style-type: none"> • Be asked to bring their own resources where possible. 			
<p>Toilet facilities</p>	<p>Staff Children</p>	<ul style="list-style-type: none"> • Three toilets will be available for children and staff, one for each 'bubble' and a separate one for staff. • Hand sanitiser provided by teacher to use before entering. • Toilet to be cleaned before, after and at intervals during the day. • Soap and water provided in each toilet • Paper towels and waste bin is provided and will be emptied at the end of each day. 			

<p>Passing one another/bottle necks in corridor and doorways</p>	<p>Staff Children</p>	<ul style="list-style-type: none"> • Identify potential bottle necks and ensure that these areas are passed through whilst maintaining 2m social distancing. • Children to walk in one direction only when entering or exiting the building. • Draw attention to bottle necks during session start up briefing. • Provide verbal reminders of 2m distance in those areas. • Keep all corridors and doorways tidy and free from obstructions. 			
<p>Essential close contact, such as first aid and individual child support.</p>	<p>Staff Children</p>	<p>Work requiring close physical contact by the teacher should only be undertaken with the following controls in place -</p> <ul style="list-style-type: none"> • keep contact as short as possible • wash your hands immediately after • wear a mask for administering first aid or TLC if child is hurt or in distress 			

Anxiety and Discomfort	Staff Children	<p>During health and safety briefings with children and staff:</p> <ul style="list-style-type: none"> • discuss the shared group dynamic • encourage people to speak out if they feel uncomfortable, including asking people to step back and increase social distance • remind each other about social distancing • encourage each other to wash hands regularly • remind the group that each have different tolerances to risk • identify a safe space where people can go if overwhelmed. <p>Encourage everyone to contribute, raise any issues and make suggestions for improvements.</p>			
Food and drink	Staff Children	<p>Staff/ children to provide their own lunch and snack.</p> <p>Staff/ children reminded not to share food or drink.</p> <p>Drinking water is available. Teacher will refill bottles when needed. Children should not drink from the tap.</p>			

<p>Needing to administer first aid or another emergency such as fire or intruder</p>	<p>Staff Children</p>	<p>In an emergency people do not have to be apart if it is unsafe to do so.</p> <p>Each teacher to have their own personal first aid kit. Gloves and mask provided in first aid kit.</p> <p>First Aider to ensure both are clean and replenished if used.</p> <p>Wash/ sanitise hands before acting in an emergency, wherever possible, and immediately afterwards.</p> <p>Remind participants of the circumstances / emergencies under which social distancing may need to be broken.</p> <p>Remind everyone to consider the impact of taking unnecessary risks when engaging in a task</p> <ul style="list-style-type: none"> - Does the task need to be done? - Might others need to assist / provide first aid if you get into trouble? 			
<p>Bringing equipment on site from home</p>	<p>Staff Children</p>	<ul style="list-style-type: none"> • Allocated spaces for children to drop off their bags and other belongings, well spaced so they don't touch each other's. • Do not share equipment from home with others • If others need to use, follow the protocol for all tools and equipment above. 			

Equipment necessary

Each teacher will have available for their group: first aid kit including thermometer (disinfect after use), hand sanitiser, box of tissues, soap and bin bag. They will also carry a face mask to be used as instructed in the guidelines.

Staff with older children will carry their mobile phone, to be used only in an emergency.

Symptoms of Covid-19 infection

A new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia).