

Company name: The Iona School

Lesson risk assessment: Covid-19 School provision on the land

Date: 03/06/2020

Assessor: Raquel Ezcurra

Please check risk assessments before each lesson and alert if action needed

What are the hazards	Who might be harmed and how?	What are we already doing?	What further action is needed?	To be done by and when?	Done? Date and initials
Spread of Virus from person to person: <ul style="list-style-type: none">• Symptomatic individuals coming to school• Individuals developing symptoms	Staff Children Parents and other household members	Staff and children told not to attend if they or anyone in their household are displaying COVID-19 symptoms. Clear, written, communication issued to everyone prior to school opening with factors to consider before they leave home according to Government guidelines. Children and staff advised to notify straight away if they feel unwell / develop symptoms during or after school so that others can be made aware. Symptomatic individuals will be isolated from the group and sent home as soon as possible. They will be advised to follow Government guidance on self-isolation. There will be a maximum number of 8 children for each teacher and location. This group, or “bubble” will work together and not mix with other groups whenever possible.			

<ul style="list-style-type: none"> Asymptomatic participants attending school 	<p>Staff</p> <p>Children</p> <p>Parents and other household members</p>	<p>Strict social distancing measures in place for families dropping children off. Marks on the floor in the top car park 2m apart to ensure this is being followed.</p> <p>Children to be briefed by the teacher on the Covid measures put in place as part of this risk assessment at the start of the day in an age appropriate way. They will be made aware of the necessary expectations placed upon them:</p> <ul style="list-style-type: none"> Everyone will be advised to maintain 2m social distance between each other wherever possible, unless they are members of the same household. Working side on rather than face to face and during breaks will be encouraged. Tissues and bins will be provided for tissues from sneezes and coughs. Bins emptied at the end of the day. <p>Regular handwashing will be promoted. Soap, running water and hand sanitiser will be available.</p>			
<p>Small contained spaces such as compost toilet, welly shed, allotment shed.</p> <p>Lack of passing space, ventilation and social distancing</p>	<p>Staff</p> <p>Children</p>	<p>Only one person at a time in small contained spaces.</p> <p>Welly shed: children will take their wellies out and put them on outside.</p> <p>Only one person will collect and return tools and equipment from sheds.</p>			
<p>Large contained spaces: school buildings.</p>	<p>Staff</p> <p>Children</p>	<p>In larger structures where there can be social distancing, good ventilation and passing some activities may occur,</p> <ul style="list-style-type: none"> Identify the maximum 			

		<p>number of people able to use the space at any one time</p> <ul style="list-style-type: none"> • Ensure that the space is ventilated during use • a one- way system will be marked out and implemented • Wherever possible 2m distance will be maintained • Where not possible activities should be undertaken back to back or side to side • Regular handwashing – posters displayed • Surfaces and equipment will be cleaned regularly and between use by different people 			
<p>Virus transfer from surfaces</p> <p>Regularly touched surfaces e.g. handles, doors, surfaces, padlocks, taps, gates, toilets.</p>	<p>Staff</p> <p>Children</p>	<p>Each session will have:</p> <ul style="list-style-type: none"> • A designated gate keeper who will open and close the gate to access the land. • A cleaner: they will clean all regularly touched surfaces before and during the session, including the toilets, and empty the bins at the end of the day. • Adequate hand washing stations and facilities set up with water, soap, hand-sanitiser, paper towels and bins. • Visual and verbal reminders for regular 			

		<p>handwashing</p> <p>Staff/ children will:</p> <ul style="list-style-type: none"> • Wash / sanitise their hands immediately on arrival and before leaving • Wash / sanitise their hands regularly during the session, especially after using the toilet and touching gates. • Collect and put away their own equipment, which will be personal wherever possible. 			
Regularly touched equipment e.g. tools, gloves, personal items such as phones.	<p>Staff</p> <p>Children</p>	<ul style="list-style-type: none"> • Limit the use of tools, mobile phones etc to one person only • Reduce job and equipment rotation to the absolute minimum • A ribbon / coding/ numbering system will be used to clearly identify individual tools <p>Teacher will:</p> <ul style="list-style-type: none"> • lay out all required equipment at start of session • Clean tools and sanitise all handles at the end of the session • Provide enough tools so that all participants can retain set of tools throughout session 			

		<p>wherever possible</p> <p>Staff/ children will:</p> <ul style="list-style-type: none"> • Be asked to bring their own work gloves. • Sanitise any tools that need to be passed to another participant. 			
Toilet facilities	<p>Staff</p> <p>Children</p>	<ul style="list-style-type: none"> • Two compost toilets will be available for children and one for staff. • Hand sanitiser provided by teacher to use before entering. • Toilet to be cleaned before, after and at intervals during the day. • Paper towels and waste bin is provided and will be emptied at the end of each day. 			
Passing one another/bottle necks	<p>Staff</p> <p>Children</p>	<ul style="list-style-type: none"> • Identify potential bottle necks and ensure that these areas are not used for hand washing / tool exchange or any other heavy traffic use. • Draw attention to bottle necks during session start up briefing. • Provide visual reminders of 2m distance in those areas (ribbons, bunting, floor markers). • Keep all paths and walkways tidy and free from obstructions. 			

<p>Essential physical work requiring close contact, such as first aid or individual child support.</p>	<p>Staff Children</p>	<p>Work requiring close physical contact should only be undertaken with the following controls</p> <ul style="list-style-type: none"> • decide whether task really needs doing, • keep activity as short as possible • wash your hands immediately after • wear a mask for administering first aid 			
<p>Anxiety and Discomfort</p>	<p>Staff Children</p>	<p>During health and safety briefing discuss:</p> <ul style="list-style-type: none"> • shared group dynamic • encourage people to speak out if they feel uncomfortable including asking people to step back and increase social distance • remind each other about social distancing • encourage each other to wash hands regularly • remind group that each have different tolerances to risk • a safe space identified where people can go if overwhelmed. <p>Encourage everyone to contribute, raise any issues and make suggestions for improvements.</p>			
<p>Food and drink</p>	<p>Staff Children</p>	<p>Staff/ children to provide their own refreshments. Staff/ children reminded not to share food or drink.</p>			

		Drinking water is available. Teacher will refill bottles when needed. Children should not drink from the tap.			
Needing to administer first aid or another emergency such as fire or intruder	Staff Children	<p>In an emergency people do not have to be apart if it is unsafe to do so.</p> <p>Each teacher to have their own personal first aid kit.</p> <p>Gloves and mask provided in first aid kit.</p> <p>First Aider to ensure both are clean and replenished if used.</p> <p>Wash/ sanitise hands before acting in an emergency, wherever possible, and immediately afterwards.</p> <p>Remind participants of the circumstances / emergencies under which social distancing may need to be broken.</p> <p>Remind everyone to consider the impact of taking unnecessary risks when engaging in a task</p> <ul style="list-style-type: none"> - Does the task need to be done? - Might others need to assist / provide first aid if you get into trouble? 			
Deliveries and unexpected visitors	Staff Visitors	<ul style="list-style-type: none"> • Discourage all non-essential visitors/deliveries to site during sessions. • Arrange deliveries when sessions are not taking place. • Session Lead will manage all other visitors/deliveries anyone else coming on site 			

		<p>during the session or nominate another member of the team to do so</p> <p>After all deliveries wash hands and sanitise items or leave for 72 hours (cardboard, paper and fabric).</p>			
Bringing equipment on site from home	<p>Staff</p> <p>Children</p>	<ul style="list-style-type: none"> • Allocated spaces for children to drop off their bags and other belongings, well spaced so they don't touch each other's. • Do not share equipment from home with others • If others need to use, follow the protocol for all tools and equipment above. 			

Equipment necessary

Each teacher will have available for their group: first aid kit including thermometer (disinfect after use), hand sanitizer, box of tissues, soap and bin bag. They will also carry a face mask to be used as instructed in the guidelines.

Staff with older children on the land will carry their mobile phone, to be used only in an emergency. Kindergarten teachers to use Kindergarten phone.

Symptoms of Covid-19 infection

A new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia).